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1. Regulations for Conference and Research Grant Application

Students can apply for university grant and school grant together for the same conference, but the amount spent on one specific item (e.g. air ticket) CANNOT be split between the two applications; in other words, when one wants to apply for the two grants at the same time for the same conference, one needs to decide which item(s) should go into the university grant application and which item(s) should go into the school level grant application.

University-Level Grants for Overseas Academic Activities and Conference

The amount of award granted to a successful applicant will fully cover incurred airfare and registration fee (for conferences only) expenditure up to a maximum amount. Please refer to the "Notes for Applicants" for details. As the Notes for Applicants will be updated from time to time, please always download the most up-to-date version from the Graduate School homepage before submitting your application. The navigation path is as follows:

Graduate School homepage > GS Platform (Students) > Application Forms > E. Others > 1. CUHK Research Postgraduate Student Grants for Overseas Academic Activities > (a) Notes for Applicants

Key details to be noted:

I. Eligibility

1. Full-time regular research postgraduate students who intend to present papers at local/international academic conferences in Hong Kong/overseas, or conduct academic activities abroad within their normative period of study.
2. Continuing students are NOT eligible to apply for the Grants.
3. The Grants only cover academic conferences which are on the list of pre-approved conferences or some very specific and well-defined categories of conferences determined by his/her Division. In case a conference is not on the list, application will be considered subject to the final approval of the Department Chairperson/School Director.

Under this funding scheme, eligible full-time research students may apply for reimbursement of expenses arising from approved overseas academic activities subject to the following funding limits:

a) Research Master's Students - up to HK$10,000 for a student's whole normative study period; and

b) Research Doctoral Student - up to HK$30,000 for a student's whole normative study period.

HKPFS awardees will only be eligible to apply for the Grants after their annual travel allowance has been exhausted.

List of pre-approved conferences:
1. Annual Conference of the International Communication Association (ICA)
2. Association for Education in Journalism and Mass Communication Annual Conference (AEJMC)
3. National Communication Association Annual Convention (NCA)
4. Association for Cultural Studies Crossroads Conference
5. International Association for Media and Communication Research Annual Conference (IAMCR)
6. Chinese Communication Association Annual Conference (CCA) (中華傳播學會年會)

II. Coverage of the Grants

1. Activities
   a) Academic Conferences
      - The student should have at least one accepted paper in a pre-approved conference determined by his/her Graduate Division;
      - The student should be the presenting author of an accepted paper in that conference; and
      - The student may be required to comply with additional requirements determined by his/her Graduate Division.
   b) Other Academic Activities
      - A higher priority is given to activities which are directly related to the applicants' research, e.g. field trip for collecting data for a thesis, attending workshop/laboratory for acquiring skills which are essential for the applicants' research work; and
      - Activities conducted for the purpose of knowledge enhancement, such as summer schools/courses, workshops can be supported;
      - Academic visits are NOT supported by the Grants

2. Expenses
The following expenses are possible items to be covered by the Grants, subject to approval:
a) Registration fee (for conferences only); and
b) Cheapest economy class return air tickets or the equivalent transportation cost between Hong Kong and the city where the conference/activity is held. Costs of local transportation are NOT covered.

3. Other Financial Support
In case an applicant receives other financial support to cover any of the abovementioned expense items for the conferences/activities participated, the same amount should be deducted from the approved amount to avoid double benefits.

III. Application Procedures

1. Applications should be made before the commencement of the proposed academic activities. Late application will not be considered.
2. Application forms are downloadable at the Graduate School website:
   GS Platform (Students) ⇨ Application Forms ⇨ E. Others ⇨ 1. CUHK Research Postgraduate Student Grants for Overseas Academic Activities
3. One application for one conference/activity only. Students who will attend conferences or conduct activities consecutively are required to submit separate applications for each conference/activity.
4. Application Deadline for Academic Activities

Academic Activities held between	Application Deadline[#]
1 May – 31 July	31 July
1 August – 31 October	31 October
1 November – 31 January	31 January
1 February – 30 April	30 April

 # Duly completed and signed applications together with a full set of supporting documents should reach the Graduate School Office on or before the application deadline. Applications received after the deadline will be considered in the next batch.

5. Applicants should submit the duly completed and signed application form together with the following supporting documents to Graduate Divisions in the first place. Missing of any supporting document will lead to delay of the processing of the application.

Academic Conference	Academic Activities
1. Two quotations of economy class return air tickets or the equivalent transportation cost between Hong Kong and the city where the conference/activity is held.	1. Two quotations of economy class return air tickets or the equivalent transportation cost between Hong Kong and the city where the conference/activity is held.
2. Transportation fee payment receipt (if air ticket already purchased).	2. Transportation fee payment receipt (if air ticket already purchased).
3. The registration fee payment receipt/confirmation.	3. Invitation from the host institution or the host scholar, if applicable.
4. The conference pamphlet (computer printouts are acceptable).	4. A detailed plan of the proposed activities, including the Master's or Doctoral thesis title and research plan.
5. An abstract of the paper accepted for presentation at the conference; the formal notification (email is acceptable) of such acceptance by the conference organizer.	5. Notification of receiving other financial support for the proposed activities, if any.
6. Notification of receiving other financial support for the proposed activities, if any.	
7. Letter certifying the satisfactory completion of at least one of the Improving Postgraduate Learning (IPL) presentation/communication skills workshops organised by the Centre for Learning Enhancement And Research (CLEAR), if any. (Applicants may contact CLEAR at 3943 6201 to obtain a certifying letter.)	
8. Additional information required by the applicant's Graduate Division, if any	

IV. Enquiries
1. Applicants may refer to Frequently Asked Questions (FAQ) at the Graduate School website at the first place:
   GS Platform (Students) ⇨ Application Forms ⇨ E. Others ⇨ 1. CUHK Research Postgraduate Student Grants for Overseas Academic Activities
2. If necessary, applicants may send an email to the Graduate School Office at gso06@cuhk.edu.hk with "Overseas Grants" as the subject line of the message.

School-level Grants for Overseas Academic Activities and Conference

a) Application Deadline
   Students have to submit the application one month before attending the conference or undertaking the related research activities.

b) Eligibility
   i. Conference Grant
      • All research postgraduate students within the normative study period are eligible to apply for conference grants.
      • Postgraduate students beyond the normative study period can also apply, but approval will be given only if: 1) the student is making substantial progress on his/her dissertation work, and 2) the paper to be presented at the conference is directly pertinent to his/her dissertation.
   ii. Research Grant
      • Students are required to apply for the research grants only once: the research grant is for dissertation-related work and each student has only one dissertation to work on.
      • Therefore, a student needs to have a full data collection plan when applying for the funding.

c) Conditions
   i. Conference Grant
   • Students have to discuss with their supervisors on the relevance of the conference to their studies before submitting applications.
   • A full paper for presentation at the conference must be submitted after the conference.
   • Each RPG student is entitled to a maximum of $8,000 of support per year.
   • The annual amount CANNOT be accumulated.
   • The total amount can be used to fund at most TWO conference trips.
   • Students can apply for the university grant and school grant together for the same conference, but the amount spent on one specific item (e.g., air ticket) CANNOT be split between the two applications. In other words, when one wants to apply for the two grants at the same time for the same conference, one needs to decide which item(s) should go into the university grant application and which item(s) should go into the school level grant application.

   ii. Research Grant
   The research grant funded by the School, of a maximum of HK$10,000 for M.Phil. and Ph.D. students, are available to each student only once for his/her entire studies.

d) Supporting Documents
Students have to submit their applications, endorsed by their supervisors, together with the following documents to the School of Journalism and Communication for School-level conference grants and research grants:

For those attending overseas conference:
i. the conference pamphlet,
ii. receipt/invoice of the registration fee (if any),
iii. full paper(s) accepted for presentation at the conference,
iv. the formal notification (e-mail can be accepted) of such acceptance by the conference organiser(s),
v. receipt or quotations of economy class return airfare or equivalent cost of transport.

For all other academic activities:
i. a proposal of research,
ii. a detail plan for the proposed activities, including thesis title and research plan,
iii. a breakdown of the estimated expenditure with endorsement from supervisor.
iv. receipt or quotations of economy class return airfare or equivalent cost of transport.

e) Submission of Report
To be eligible for reimbursement claims, a **one-page report** on the conference/research activities should be submitted within **one month** after attending the conference or undertaking the related research activities.

f) Grant Coverage
- The financial support is designed for supporting students' participation in
  i. academic activities (e.g. summer schools, summer camps, workshops, seminars, conferences, etc.) co-organized or co-sponsored by the School;
  ii. recognized and established conferences with high quality standards.
- Support will be given to students participating in the following conferences:
  i. Annual Conference of the International Communication Association (ICA)
  ii. Association for Education in Journalism and Mass Communication Annual Conference (AEJMC)
  iii. National Communication Association Annual Conference (NCA)
  iv. Association for Cultural Studies Crossroads Conference

- Support for participation in other conferences will be approved on a case-by-case basis. But generally speaking, by "recognized and established conferences with high quality standards" we mean conferences that:
    i. are organized by a major academic association/organization,
    ii. have a proper scale,
    iii. require full paper submission, and
    iv. have a formal review process.

2. Renowned Awards and Scholarships Obtained by Research Students

Year of Award	Program	Student Name	Scholarship Name	Institution	Venue
07/08	Ph.D.	CHOW Pui Ha Carol	2007 Endeavour Australia Cheung Kong Award	Queensland University of Technology	Australia
09/10	Ph.D.	HU Jirong Rachel	Global Scholarship Programme for Research Exellence - CNOOC Grants for 2009-10	Massachusetts Institute of Technology	USA
09/10	Ph.D.	TSUI Yuen Sze	Technology Scholarships China & Mongolia (Ph.D.)	Institut für Publizistik- und Kommunikationswissenschaft at the University of Vienna	Austria
09/10	Ph.D.	WU Huan Jane	2010 Endeavour Australia Cheung Kong Research Fellowship	ARC Centre of Excellence for Creative Industries and Innovation (the CCI), at the Creative Industries Faculty, Queensland University of Technology	Australia
10/11	Ph.D.	ZHANG Xiaoxiao	Utrecht University Short Stay Fellowships for PhD Students	Utrecht University	Netherlands
11/12	PhD	CHENG Xiaoxuan Daisy	Global Scholarship Programme for Research Excellence - CNOOC Grants for 2011-12	University of Toronto	Canada
11/12	PhD	CHONG Cheung Kwan Cindy	Utrecht University Short Stay Fellowships for PhD Students	Utrecht University	Netherlands
11/12	PhD	WANG Haiyan	2012 Endeavour Research Fellowship from the Australian Government	Department of Gender and Cultural Studies at the University of Sydney	Australia
12/13	PhD	CUI Yan Jenny	Global Scholarship Programme for Research Excellence - CNOOC Grants for 2012-13	University of Toronto	Canada
12/13	PhD	TANG Ho Man Alex	First Prize of the Yahoo! Hong Kong Scholarship	Yahoo! Hong Kong	Hong Kong
15/16	PhD	SUN Ping Sophie	Global Scholarship Programme for Research Excellence - CNOOC Grants for 2015-16	Oxford University	UK
15/16	PhD	LI Yungeng Yogo	Global Scholarship Programme for Research Excellence - CNOOC Grants for 2015-16	Yale University	USA
16/17	PhD	CHOY Hiu Ying	Reaching Out Award, offered by the HKSAR Government Scholarship Fund, for the participation of paper presentation in Communication and Technology Division, International Communication Association (ICA) 2017 Conference	NA	USA
16/17	PhD	SU Chao	Reaching Out Award, offered by the HKSAR Government Scholarship Fund, for the exchange programme	University of Amsterdam	Netherlands
17/18	PhD	LI Xueqing	Global Scholarship Programme for Research Excellence - CNOOC Grants for 2017-18	University of Illinois at Urbana-Champaign	USA
19/20	PhD	LU Miao	Global Scholarship Programme for Research Excellence - CNOOC Grants for 2019-20	University of Ghana	Ghana
19/20	PhD	GABUL Zelalem Jabessa	Belt and Road Scholarship 2019-20	HKSAR	Hong Kong

Year of Award	Program	Student Name	Conference	Paper Title	Venue
07/08	PhD	JIANG Qiaolei Chloris	Second Prize, Bell Canada 2008 Best Paper Award of 17th Biennial International Telecommunications Society Conference	Whet Chinese Appetite: Viewing Preference of American and Korean TV Dramas among Chinese Young-adult Audiences	Canada
09/10	PhD	ZHANG Yin Nick	1st Place, Moellor student paper competition; Top 2 student paper award, Mass Communication & Society Division of Association for Education in Journalism and Mass Communication (AEJMC) annual conference	Why and How Facebook Satisfies You: Collective Self-esteem, Emotional Openness, Communication Apprehension as Predictors of Facebook Uses and Gratifications	USA
09/10	MPhil	TANG Shing Tung Leo			
09/10	PhD	HO Wing Ki Vicky	Top Paper, Language and Social Interaction Division of International Communication Association (ICA) 2010.	The Discursive Construction of a Credible Astrology in a Call-In Radio Show	Singapore
10/11	PhD	JIANG Qiaolei Chloris	The Herbert Schiller Award, International Association for Media and Communication Research (IAMCR) Conference	Techno-nationalism and Creative Industries: The Development of Chinese Online Game Industry in a Globalized Economy	Turkey
11/12	PhD	CHAN Che Ming Michael	Top Student Paper, International Communication Division of Association for Education in Journalism and Mass Communication's (AEJMC) 95th Conference	The discursive reproduction of Chinese and Japanese national identities: Editorials and opinions of the East China Sea dispute in the China Daily and Daily Yomiuri.	USA
11/12	PhD	CHAN Che Ming Michael (with GUO Jing, University of Maryland)	Best Research Paper Award, Political Communication Interest Group of Association for Education in Journalism and Mass Communication's (AEJMC) 95th Conference	The impact of political identity, efficacy, and selective media exposure on political participation. A comparative study of young adults in the United States and Hong Kong.	USA
11/12	PhD	CHOW Pui Ha Carol	Best Paper Award, the Philosophy of Communication Division of International Communication Association (ICA) 2012. This paper was automatically accepted for publication in the journal The Communication Review of the Taylor and Francis publishers.	Image Capital, Field and the Economies of Signs and Space	USA
11/12	MPhil	LEUNG Wan Chi Janice	NCA/ICA Amanda Kundrat Health Communication Thesis Award 2012	Third-Person Effect and Rectifying Behaviors: Studying Antisocial and Prosocial Messages of Youth Drug Abuse	USA
11/12	PhD	LYU Chen Joanne	Top Student Paper in the Public Relations Division of the International Communication Association (ICA). This paper also has been accepted for publication (with revision) in Public Relations Review, a SSCI journal.	A Comparative Study of Crisis Communication strategies between Mainland China and Taiwan: The Melamine-tainted Milk Powder Crisis in the Chinese Context	USA

11/12	MPhil	DONG Zhuowen Samantha	Top student paper in the Communication and Social Cognition Division of 97th Annual Convention of National Communication Association (NCA)	Financial Risk Information Processing in Hong Kong: An Application of the Risk Information Seeking and Processing (RISP) Model	USA
11/12	MPhil	TAM Lai Shan Lisa			
11/12	MPhil	LI Miao (with LEE Lap Fung Francis)	2012 Top Six Papers in the Language and Social Interaction Division of the International Communication Association (ICA).	Host Power and Triadic Conversation Management in Radio Phone-in Talk Shows in Hong Kong	USA
12/13	PhD	ZHANG Yin Nick	Top Student Paper at the Jung-Sook Lee Paper Competition of the Communication Technology Division of Association for Education in Journalism and Mass Communication (AEJMC) annual conference	What has Social Networking Service (SNS) research done for the half decade? Review, critiques, and discussion of the studies from 2006 to 2011	USA
12/13	MPhil	LING Qi	Second Place Student Paper in the Commission on the Status of Women of the Association for Education in Journalism and Mass Communication (AEJMC) annual conference	A correlation study on Chinese young female audiences' exposure to American TV drama, perceived realism, and sex-related effects	USA
12/13	MPhil	ZHANG Xin Sid			
12/13	PhD	MAO Zhifei	Top Student Paper in the Association for Chinese Communication Studies of the 98th Annual Convention of National Communication Association (NCA) 2012	Cosmopolitan communities of global risks: A comparison of the framing of the Asian financial crisis and the European debt crisis in the Chinese newspaper	USA
12/13	PhD	CHENG Yang Alice (with HUANG Yi Hui Christine & Chan Ching Man)	Best Student Paper Award in the Public Relations Division of the 63th Annual Conference of the International Communication Association (ICA)	Credibility in Crisis: Agenda Building and Crisis Communicative Strategy at a Chinese NGO	UK
12/13	MPhil	HUANG Peiyi Echo	Best Student Paper Award in the Public Relations Division of the 63th Annual Conference of the International Communication Association (ICA)	An Investigation of Infant Milk Powder Product Safety Crisis Management in Mainland China: Crisis Communicative Strategies, Organization Ownership Type, Confidence in Organization and Media Image	UK
12/13	PhD	JIANG Qiaolei Chloris	CUHK Young Scholars Dissertation Awards	Internet Addiction among Cyberkids in China: Risk Factors and Intervention Strategies	Hong Kong
13/14	PhD	TANG Kin Yat Gary (co-authored with LEE Lap Fung Francis)	Gene Burd Award, Communication Technology Division, Association for Education in Journalism and Mass Communication (AEJMC) Annual Conference	Facebook Use and Political Participation	USA
13/14	PhD	ZHAO Mengmeng Sarah	Best Student Paper Award, Taiwan Academy for Information Society Conference (TAIS)	The Effect of Electronic Word-of-Mouth Platforms on Perceived Credibility, Brand Attitude and Purchase Intentions	Taiwan

13/14	PhD	CHENG Yang Alice	Top Student Paper Award, Division of Mass Communication, International Communication Association (ICA) Annual Conference	The Third-level Agenda Setting in the Contemporary China: Tracking Descriptions to Moral and National Education (MNE) in Government Policy, Media Coverage and People's Minds	USA
13/14	PhD	CHENG Yang Alice	Best Student Paper Award, Division of Public Relations, International Communication Association (ICA) Annual Conference	The Status of Online Crisis Communication Research in 1999-2013: A Review and Critique	USA
13/14	MPhil	LI Miao	Top Student Paper Award, Minorities and Communication Division, Association for the Education in Journalism and Mass Communication (AEJMC) Annual Conference	Pluralistic Ignorance in Sino-Hong Kong Conflicts: The Perception of Chinese Mainland People Living in Hong Kong	Canada
14/15	PhD	HUANG Guangsheng	Second Place Student Paper, Cultural and Critical Studies Division, Association for Education in Journalism and Mass Communication (AEJMC) Annual Conference	Speaking Out: Networked Authoritarianism and the Virtual Testimonies of Chinese Cyberpetitioners	USA
14/15	PhD	SUN Ping (with Michelangelo Magasic, Curtin University, Australia)	Third Place Student Paper, Cultural and Critical Studies Division, Association for Education in Journalism and Mass Communication (AEJMC) Annual Conference	Knowledge Workers, Identities, and Communication Practices: Understanding Code Farmers in China	USA
15/16	PhD	HUANG Guangsheng	Top Student Paper Award, Language and Social Interaction Division, International Communication Association (ICA) Annual Conference 2016	"Transborder Conversation" and Diffusion of Social Movement Discourse between Hong Kong and China: Oppositional Codes and the Mediatisation of a Transborder Speech Community	Japan
15/16	PhD	SUN Ping	Best Student Paper Runner-Up, 2016 International Communication Association (ICA) Post-Conference and the 14th Chinese Internet Research Conference (CIRC)	Technology & Digital Transformation: Identity, Discourse & Communication Practice of Knowledge Worker in China	Japan
16/17	PhD	SU Chao	Top Student Paper Award, Communication Technology Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2017 Conference	How Great Can Greater China Be? A Comparative Study of the Consumption of Mobile Apps in the Greater China Area	USA
16/17	PhD	WANG Xiao	Top Student Paper Award (1st place), Taiwan Academy for Information Society (TAIS) 2016 Conference	You Process Content and I Process Context: Cross-platform Divergence of Retweetability between Twitter and Weibo	Taiwan
17/18	PhD	CHOY Hiu Ying (with WU Fang, Shanghai Jiaotong University and CUI Di, Shanghai Fudan University)	Best Paper Award, Post-conference of International Communication Association (ICA) Annual Conference 2018 and the 8th Global Communication Forum	Frames and framing effects in Chinese online and offline crisis communication: A case study of a celebrity scandal.	Prague
17/18	PhD	JI Yingru (with DONG Chuqing, University of Minnesota Twin Cities)	Third Place Student Paper Award, Public Relations Division, International Communication Association (ICA) Annual Conference 2018	Connecting Young Adults to Democracy via Government Social Network Sites.	Prague

17/18	PhD	JI Yingru	Top Student Paper Award, Public Relations Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2018 Conference	Moderating Effects of Perceived Government Controllability over Crisis Outcomes and Consumer Collective Efficacy on Responsibility Attribution and Demands for Regulatory Interventions	USA
17/18	PhD	JI Yingru	Third Place Student Paper Award, Public Relations Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2018 Conference	Exploring Publics' Expectations for Crisis Outcomes: A Communication Mediated Psychological Mechanism in Social Media Era	USA
18/19	PhD	CHOY Hiu Ying Christine	Top Poster Award, The Communication and Technology Division, International Communication Association (ICA) Annual Conference 2019	Networked Public Emotion and Social Affiliation in Times of Administrative Crises: How Social Media Users Related and Discuss Trump's 'Zero Tolerance' Policy	USA
18/19	PhD	HU Panfeng (Co-authored with CHAN Che Ming Michael & MAK Ka Fai Macau)	Top Method Paper Award, The Communication Theory and Methodology Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2019 Conference	Mediation Analysis in Communication Science: Examining the Study of Indirect Effects in Communication Journals between 1996-2017	Canda
18/19	MPhil	MAK Ka Fai Macau (Co-authored with CHAN Che Ming Michael & HU Panfeng)			
18/19	PhD	HU Panfeng (Co-authored with CHAN Che Ming Michael & MAK Ka Fai Macau)	Third-Place Open Competition Paper Award, The Communication Theory and Methodology Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2019 Conference	Mediation Analysis in Communication Science: Examining the Study of Indirect Effects in Communication Journals between 1996-2017	Canada
18/19	MPhil	MAK Ka Fai Macau (Co-authored with CHAN Che Ming Michael & HU Panfeng)			
18/19	PhD	LU Miao	Top Student Paper Award, The 17th Annual Chinese Internet Research Conference (CIRC)	Designed for the Bottom of the Pyramid: Examining a Chinese Phone Company in Africa	Singapore
18/19	MPhil	MAK Ka Fai Macau	Top Student Paper Award (2nd Place) in the James W. Markham Student Paper Competition, The International Communication Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2019 Conference	Social Media Network Heterogeneity and the Moderating Roles of Social Media Political Discussions and Social Trust: Analyzing Attitude and Tolerance towards Chinese Immigrant Women in Hong Kong	Canada
18/19	MPhil	ZHANG Jingyi Lynette			
18/19	MPhil	ZHANG Mengqing	Top 2 Student Paper Award, The Mass Communication Division, International Communication Association (ICA) Annual Conference 2019	Understanding Rumor Retransmission Mechanism on Social Media in Crises Events: An Empirical Study of the China Child Abuse Scandal on Weibo	USA

19/20	PhD	GIBRILU Abdul Wahab	1st Place in the James W. Markham Student Paper Competition, The International Communication Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2020 Conference	Partisanship, News Uses, and Political Attitudes in Ghana: An Application of the Communication Mediation Model	Virtual Conference
19/20	PhD	HU Panfeng (Co-authored with CHAN Che Ming Michael & MAK Ka Fai Macau)	First-Place Open Competition Paper Award & Top Method Paper Award, The Communication Theory & Methodology Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2020 Conference	Mediation Analysis and Warranted Inferences in Media and Communication Research: Examining Research Design in the Field's Prominent Journals	Virtual Conference
19/20	MPhil	MAK Ka Fai Macau (Co-authored with CHAN Che Ming Michael & HU Panfeng)			
20/21	MPhil	CHENG Yixiang (Co-authored with ZHANG Qiyue and ZHANG Wanjiang)	First Place in the Markham Student Competition, International Communication Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2021 Conference	Conspiracy about COVID-19 Pandemic in Contemporary China: What is the Authority's Role on Weibo	Virtual Conference
20/21	PhD	ZHANG Qiyue (Co-authored with CHENG Yixiang and ZHANG Wanjiang)			
20/21	PhD	ZHANG Wanjiang (Co-authored with CHENG Yixiang and ZHANG Qiyue)			
20/21	PhD	GUO Jing	Fourth Place Student Paper Award, Political Communication Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2021 Conference	Examining How Digital Platform Diversity Contributes to Social Media News Engagement in China	Virtual Conference
20/21	PhD	HU Yunyi (Co-authored with YANG Yi)	Third Place Student Paper Award, Mass Communication and Society Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2021 Conference	Women on-screen: Exploring the Relationship between Consumption of Female Talent Shows and Sexism, Internalization of Beauty Ideals, and Self-objectification in China	Virtual Conference
20/21	PhD	YANG Yi (Co-authored with HU Yunyi)			
20/21	MPhil	LEUNG Lok Yi	Top Student Paper Award, Electronic News Division, The Association for Education in Journalism and Mass Communication (AEJMC) 2021 Conference	Distant Suffering of Coronavirus Outbreak: Comparing BBC World and Al Jazeera English Epidemic Reporting in China	Virtual Conference
20/21	PhD	YI Jingjing (Co-authored with ZHANG Wanjiang)	Top Student Paper Award, Environmental Communication Division, International Communication Association (ICA) Annual Conference 2021	Mediated Fire and Distant Suffering: the Global Spectacle of Australian Bushfires in Nature 2.0	Virtual Conference
20/21	PhD	ZHANG Wanjiang (Co-authored with YI Jingjing)			

3. Online Submission Forms of Graduate School

The following forms are available at CUSIS (https://portal.cuhk.edu.hk) for the respective type of application:

- Change of Personal Particulars
- Form CS-1
- Form CS-2
- Transfer of Candidature
- Change of Expected Graduation Date
- Shortening of Normative Study Period
- Notice of Withdrawal
- Refund of Caution Money
- CUHK Research Postgraduate Student Grants for Overseas Academic Activities
- Declaration of Completing the IP Course
- Absence from Examination

4. Research Ethics

a) Publication Ethics

It is compulsory for ALL research postgraduates admitted in 2017-18 and thereafter to complete the online Research Ethics Training (RET) module on "Publication Ethics" offered by the Office of Research and Knowledge Transfer Services (ORKTS) within the course of study in order to graduate. Please visit the RET website at https://www.research-ethics.cuhk.edu.hk/web for more information of the module.

Students who have completed the "Publication Ethics" module including the test at the end of the module will be eligible for an electronic Publication Ethics Certificate downloadable and retrievable from the RET website within the validity period of 5 years from the test date. Students should ensure that they have a valid Publication Ethics Certificate upon graduation assessment. If necessary, students may take a new test three months before the e-certificate expires.

b) Survey and Behavioral Research Ethics (SBRE)

According to the University's Policy on Research, Intellectual Property and Knowledge Transfer, all research proposals, contracts for consultancies and services or applications for outside practice involving surveys would need to obtain ethics approval from the Survey and Behavioral Research Ethics Committee (SBREC) of

the University BEFORE they conduct their research studies. Please refer to this website for details:
https://www.research-ethics.cuhk.edu.hk/orktsResearch/Web/Quiz/survey
(log-in with OnePass password is required)

After obtaining the signature of supervisor / course instructor, students can pass the application form to the General Office for checking. It will then be sent to the Faculty of Social Science for endorsement.

c) Direct and External Grant

Research students who wish to apply for <u>direct and external grants</u> are required to take the relevant certification test(s) under the four Research Ethics Domains, including
(1) Human Subject Ethics
(2) Survey and Behavioral Ethics
(3) Publication Ethics
(4) Laboratory Animals Ethics
Students are reminded to observe the arrangement before submitting grant applications. For details, please refer to website on Research Ethics Training:
https://www.research-ethics.cuhk.edu.hk/web

5. Guidelines on Thesis Submission

a) M.Phil. and Ph.D. students are advised to start incubating their thesis topics in the first semester. For M.Phil. students, they should finalize their thesis proposals by the end of the first academic year. For Ph.D. students, thesis committees should be formed in the first semester of the second academic year. Their thesis topics should be confirmed and approved by the committees by the end of the last month in their second academic year. They are supposed to submit their proposals by the end of the second academic year.

b) Students should summon up effort to finish their thesis within their normative study period.

c) Thesis submission for graduating students:
   - The normal date of thesis submission: May 29
   - If students intend to submit the thesis, please complete a declaration form available at the Graduate School's webpage together with a one-page A4

abstract and confirm their thesis committee members with Division Head by early-December. Thesis committee members should include:

   i. Students' supervisor.

   ii. Thesis Committee Chair (i.e. either Division Head or one's representative within the Communication Division).

   iii. One other member (i.e. either from the Communication Division or from other CUHK departments).

- Supervisors will assign an external examiner for M.Phil. and Ph.D. students. Students should not contact their external examiners to discuss about their theses before the oral defense.

d) When students are ready to submit their theses, please inform Heidi of the General Office. Heidi will help set up the time and date for the oral defense by liaising with the panel members. The oral defense should take place <u>THREE WEEKS</u> after the thesis is submitted to the General Office at the earliest so that the thesis committee members can have enough time to read the thesis. Heidi will send a formal notification about the oral defense schedule to inform the committee members. If a student wants to ensure completion of the dissertation requirement by August 31, one should try to conduct the oral defense no later than July 31 (which would allow one month for revisions) and that means one should submit the defense copy no later than July 3. The School and the panel members have no obligation to quicken the process to facilitate timely completion of the requirement.

e) If students cannot submit the thesis as planned, they have to follow the deferment of thesis submission guidelines of Graduate School:

- Students should submit a form to apply for deferral of thesis submission.
- For thesis submission between June 30 and July 31, there is no need to pay any continuation fee; and
- If the thesis is submitted after July 31, students have to pay a continuation fee 1/8 of current full-time annual tuition fee for the coming academic year.

f) Students have to submit a research and study plan at the beginning of each academic year. This is more than a formality. Please make use of this as a tool for research planning. Students have to talk to their supervisors and a Pass/Fail grade will be given to them by the end of each academic year.

6. Transfer of Candidature

a) A student who has registered in a research doctoral programme may, on the recommendation of the Graduate Division concerned and with the approval of the Graduate Council, be transferred to a research master's programme provided that such a transfer takes place before the thesis or portfolio is submitted.

b) An M.Phil. student who has completed the first year of studies and obtained academic results of G.P.A 3.7 or above may be permitted, on the recommendation of the Graduate Division concerned and with the approval of the Graduate Council, to transfer his/her candidature from M.Phil. program to Ph.D. program in Communication. The student will also need to submit an academic paper produced in the first year of studies as a basis for the Graduate Division to consider the application of transfer of candidature.

7. Academic Honesty

The Chinese University of Hong Kong places very high importance on honesty in academic work submitted by students, and adopts a policy of zero tolerance on academic dishonesty. While "academic dishonesty" is the overall name, there are several sub-categories as follows:

Impersonation fraud in tests and examinations (including violation of rule 19 of the University's Examination Rules or rule 15 of the University's Online Examination Rules)

(i) Plagiarism

(ii) Undeclared multiple submissions

(iii) Employing or using services provided by a third party to undertake ones' submitted work, or providing services as a third party

(iv) Distribution/ Sharing/ Copying of teaching materials without the consent of the course teachers to gain unfair academic advantage in the courses

(v) Violating rules 15 or 16 of the University's Examination Rules (Annex 1) or rule 9 or 10 of the University's Online Examination Rules (Annex 2)

(vi) Cheating in tests and examinations (including violation of rules 17 or 18 of the University's Examination Rules or rule 11, 12, 13, 14 or 16 of the University's Online Examination Rules)

(vii) Impersonation fraud in tests and examinations (including violation of rule 19 of the University's Examination Rules or rule 15 of the University's Online Examination Rules)

(viii) All other acts of academic dishonesty

Any related offence will lead to disciplinary action including termination of studies at the University. Everyone should make himself/herself familiar with the content of this website http://www.cuhk.edu.hk/policy/academichonesty/ and thereby help avoid any practice that would not be acceptable.

Annex 1: University's Examination Rules
http://www.cuhk.edu.hk/policy/academichonesty/Eng_htm_files_(2013-14)/Annex%201_en.pdf

Annex 2: University's Online Examination Rules
http://www.cuhk.edu.hk/policy/academichonesty/Eng_htm_files_(2013-14)/Annex%202_en.pdf

8. Academic Performance

Student who obtains a cumulative grade point average (GPA) below 2.0 in the preceding term or receives a failure grade in thesis monitoring courses will be put on academic probation. For details, please refer to Clause 13.0 "Unsatisfactory Performance and Discontinuation of Studies" of the General Regulations Governing Postgraduate Studies which can be accessed from the Graduate School Homepage: http://www.gs.cuhk.edu.hk.

9. Studentship

a) For each academic year, students are entitled to 12 months of studentship with 14 days of annual leave. Students need to inform the Communication Division and their thesis supervisors before taking leave.

b) No outside practice is allowed. But students can earn up to 50 extra RA hours per year.

c) Their studentship might be terminated in case of unsatisfactory performance and/or violation of their terms of employment.

10. TA & RA

a) M.Phil. and Ph.D. students on studentship are required to carry out assignments relating to teaching and research as part of their postgraduate studies, normally for not more than 12 hours per week on average starting from August 1. They should inform their own students (for TA duty) and professors (for RA duty) concerned so that they can meet them during their office hours. Students should inform Heidi of the General Office if they need to apply for sick leave.

b) The TA and RA hours may be unevenly distributed in different months. Students need to inform Division Head if they are overloaded and need to re-arrange the duties in the next semester.

c) Students have to report duty (by email or phone) with their TA and/or RA supervisors by August 1.

Evaluation of Performance

Students provide their feedback on the teaching effectiveness of their TAs by completing a questionnaire at the end of each semester. Professors and instructors will also provide their feedback on the performance of their TAs and RAs in providing teaching assistance and research assistance.

The scale of the evaluation scores will start with "strongly disagree" at "1" and end at "strongly agree" at "6". If students get an overall average score below the threshold of 3.5 for two consecutive semesters, a warning letter will be issued to the students concerned. Students receiving an outstanding score of 5.0 or above in any semester will be awarded a certificate of merit as a token of appreciation.

11. Schedule of Oral Defense

Year 1 students are encouraged to attend at least one of oral defense sessions in August to get a general picture of oral defense of thesis. The schedule will be announced in due course.

12. Residence Requirements/Leave of Absence

Residence Requirements
Below are some salient points of residence requirements. For full version, please visit https://www.gs.cuhk.edu.hk/download/General_Regulations_Pg.pdf.

a) Residence Requirements
   i. Except for periods of approved leave, all students are required to be in residence during their period of study.
   ii. Residence requirements may be waived for part-time students for up to six months in any academic year, upon the written approval of the Supervisor and the Head of the Graduate Division concerned.

b) Definition of Residence

   i.   A student is classified as being in residence if he/she is attending courses as prescribed by his/her programme, and in the case of research postgraduate students, also receiving supervision on a regular basis.

   ii.   A student who is in Hong Kong except for absences not exceeding three weeks continuously and not exceeding one month aggregate in any one academic year shall be deemed to be receiving regular supervision, and provided he/she is also attending courses, if required, shall be regarded as in residence.

   iii.   A student who is not in Hong Kong shall normally be deemed to be not receiving supervision, and shall be regarded as not being in residence. In cases where the student would nevertheless receive adequate supervision on a regular basis while away from Hong Kong, or where the absence from Hong Kong is related to an academic purpose, an application should be made beforehand to the Head of the Graduate Division concerned for approval by the Dean of the Graduate School, with the endorsement of the Supervisor, to regard the student as being in residence during that period of absence.

   iv.   A student may also be regarded as being in residence while away from Hong Kong if the programme of studies approved by the Graduate Council and the Senate so provides.

Leave of Absence

a) A student who has been absent from classes/required activities for any period shall be responsible for applying to the teaching staff concerned for permission to make up for any required work missed.

b) A student who has been absent without approved leave of absence or who is in breach of the residence requirements for a continuous period exceeding one month shall be considered as having withdrawn from studies at the University.

c) For full regulations on leave of absence, please refer to the "General Regulations Governing Postgraduate Studies" on the Graduate School's website
https://www.gs.cuhk.edu.hk/download/General_Regulations_Pg.pdf.

13. Part-time Employment & Summer Jobs

Important websites for more and updated information:

Immigration Department, HKSAR
https://www.immd.gov.hk/eng/faq/imm-policy-study.html

The Graduate School, CUHK
http://www.gs.cuhk.edu.hk/page/VisaandRelatedMattersforNonlocalStudents

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The Immigration Department of HKSAR (IMMD) has announced in May 2008 a relaxed policy on taking up part-time on-campus employment and summer jobs for non-local students. Non-local students of full-time locally-accredited programmes **at degree level or above** with study period **not less than one academic year** are eligible to take up part-time on-campus employment for not more than 20 hours per week throughout the year, and off-campus summer jobs from 1st June to 31st August.

When granted their student visas upon approval for the applications for extension of stay, these students would be issued a "No Objection Letter (NOL)", which states that they are allowed to take up employment under stipulated conditions by the IMMD.

Notwithstanding the "No Objection Letter", students who are interested in taking up part-time employment or summer jobs during the entire course of study are reminded to observe the following CUHK regulations which are applicable to all local and non-local students:

a) Clause 3.5 of the General Regulations Governing Postgraduate Studies stipulates that *"A student registered for a full-time programme of studies shall not take up any full-time employment, paid or unpaid, during term time except with prior permission of the Graduate Council. Recipient of a Postgraduate Studentship (PGS) shall not take up full-time or part-time employment, except with prior permission of the Graduate Council."*

b) Nevertheless, noting that certain part-time engagements may be helpful in enriching students' research experience and exposure, the Graduate Council has delegated authority to Graduate Division Heads to consider giving special permission to PGS recipients (applicable to full-time research students only) that they may take up part-time engagements up to 50 hours per academic

year. If the engagement concerned is requested by the students' own Department, the ceiling is relaxed to a total of 100 hours per academic year.

Students who plan to take up part-time employment or summer jobs should submit an application to their Divisions **well in advance**. Each application will be considered on an individual basis. Students in breach of the above CUHK regulations may result in disciplinary actions or be required to discontinue their study. Besides, a breach of any condition of stay specified by the Immigration Department will render them liable to prosecution and removal from Hong Kong.

14. Immigration Arrangements for Non-local Graduates (IANG)

Important websites for more and updated information:

Immigration Department, HKSAR
http://www.immd.gov.hk/eng/faq/non-local-graduates-return-employment-arrangement.html

The Graduate School, CUHK
http://www.gs.cuhk.edu.hk/page/VisaandRelatedMattersforNonlocalStudents

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Students who are/were non-local students[1] and have obtained an undergraduate or higher qualification in a full-time and locally-accredited programme **in Hong Kong** (hereafter "non-local graduates") may apply to stay/return and work in the HKSAR under the IANG.

Eligibility Criteria

a) Non-local graduates who submit applications to the Immigration Department **within six months after the date of their graduation** (i.e. the date shown on their graduation certificates) are classified as **non-local fresh graduates**. Non-local fresh graduates who wish to apply to stay and work in the HKSAR are not required to have secured an offer of employment upon application.

They may be granted 12 months' stay on time limitation only without other conditions of stay provided that normal immigration requirements are met. Those who intend to apply to stay and work in the HKSAR but have not yet secured graduation results may **apply for extension of stay** to wait for the

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[1] Non-local students refer to persons entering the HKSAR for the purpose of education with a student visa / entry permit issued by the Director of Immigration.

promulgation of results. Non-local fresh graduates who have not yet obtained their graduation certificate could apply to stay and work by producing a proof from the institution confirming that they have graduated.

b) Non-local graduates who submit applications **beyond six months of the date of their graduation** are classified as **returning non-local graduates**. Returning non-local graduates who wish to return to work in the HKSAR are required to secure an offer of employment upon application. The applications will be favourably considered so long as the job is at a level commonly taken up by degree holders and the remuneration package is at market level. They may be granted 12 months' stay on time limitation only without other conditions of stay provided that normal immigration requirements are met.

Application Procedures

All non-local graduates should complete application form (ID 990A). The employing companies of those returning non-local graduates should complete application form (ID 990B). The application forms (ID 990A and ID 990B) can be obtained free of charge from the following offices:

a) Immigration Department Headquarters;
b) Immigration Branch Offices;
c) Overseas Chinese Diplomatic and Consular Missions; and
d) HKSAR Government offices outside Hong Kong.

The forms and more information can be obtained from the Immigration Department's website at www.immd.gov.hk or at hotline 2824-6111.

15. Professional Development Course and Orientations of Centre for Learning Enhancement and Research (CLEAR)

Year 1 and Year 2 research postgraduate students are required to attend various workshops in August. Some are optional and some are compulsory. The aim of these workshops is to better prepare students to anticipate problems and possibilities in their studies. The University also requires research students to take TA courses to equip them with the necessary skills of teaching and tutoring.

In order to be awarded a Certificate of Completion, TAs are required to complete all of the below parts of the programme organized by CLEAR:

Part I: Engaging students in tutorial: teaching and learning issues, relating to students as a TA

[Details will be announced in due course]

Part II: One IPL course choose from the followings

- Introduction to Teaching and Learning
- Presentation Skills Workshop
- Communication Skills Workshop
- Power of Voice

Part III: Assessment arranged by individual departments

Departments assess students on their presentation and teaching skills by means of individual presentations, seminars or class observation.

[Details will be announced in due course]

To meet the graduation requirement, students should complete an Improving Postgraduate Learning (IPL) module on "Observing Intellectual Property and Copyright Law during Research". This is an online module and the relevant information can be obtained from the website:
http://www.cuhk.edu.hk/clear/prodev/ipl.html

The Office of Student Affairs (OSA) organizes Orientation Programmes for New Teaching Assistants and Postgraduate Students, as part of the Improving Postgraduate Learning (IPL) series. Please refer to the following link for the details of the orientation programmes: http://lces.osa.cuhk.edu.hk/pgso

16. Calendar

6.9.2021	Commencement of First Term of Undergraduate and Postgraduate Programmes
6.9.2021 - 20.9.2021	Add/Drop Period of First Term of Postgraduate Programmes
13.9.2021 - 27.9.2021	Add/Drop Period of First Term of Undergraduate Programmes
22.9.2021	Public Holiday - The day following the Chinese Mid-Autumn Festival

SEPTEMBER 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
⑤	6	7	8	9	10	11
⑫	13	14	15	16	17	18
⑲	20	21	㉒	23	24	25
㉖	27	28	29	30		

1.10.2021	Public Holiday - National Day
14.10.2021	Public Holiday - Chung Yeung Festival
16.10.2021	Information Day for Undergraduate Admissions [Full-time Undergraduate Classes Suspended]

OCTOBER 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					①	2
③	4	5	6	7	8	9
⑩	11	12	13	⑭	15	⑯
⑰	18	19	20	21	22	23
㉔	25	26	27	28	29	30
㉛						

4.11.2021 - 6.11.2021	90th Congregation for Conferment of Degrees [Full-time Undergraduate and Postgraduate Classes Suspended on 4 November] (Tentative)

NOVEMBER 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	④	5	6
⑦	8	9	10	11	12	13
⑭	15	16	17	18	19	20
㉑	22	23	24	25	26	27
㉘	29	30				

4.12.2021	End of First Term of Undergraduate and Postgraduate Programmes
6.12.2021 - 7.12.2021	Class Make-up period for Undergraduate Programmes
8.12.2021 - 23.12.2021	First Term Course Exams for Undergraduate Programmes
25.12.2021 - 27.12.2021	Public Holiday - Christmas Vacation

DECEMBER 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
⑤	6	7	8	9	10	11
⑫	13	14	15	16	17	18
⑲	20	21	22	23	24	㉕
㉖	㉗	28	29	30	31	

1.1.2022	Public Holiday - The First Day of January
6.1.2022	Grade Submission Deadline for First Term Courses
10.1.2022	Commencement of Second Term of Undergraduate and Postgraduate Programmes
10.1.2022 - 24.1.2022	Add/Drop Period of Second Term of Postgraduate Programmes
17.1.2022 - 28.1.2022	Add/Drop Period of Second Term of Undergraduate Programmes
31.1.2022 - 5.2.2022	Lunar New Year Vacation

JANUARY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						①
②	3	4	5	6	7	8
⑨	10	11	12	13	14	15
⑯	17	18	19	20	21	22
㉓	24	25	26	27	28	29
㉚	㉛					

FEBRUARY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		①	②	③	④	⑤
⑥	7	8	9	10	11	12
⑬	14	15	16	17	18	19
⑳	21	22	23	24	25	26
㉗	28					

MARCH 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	4	4	5
⑥	7	8	9	10	11	12
⑬	14	15	16	17	18	19
⑳	21	22	23	24	25	26
㉗	28	29	30	31		

1.4.2022 - 4.4.2022 & 6.4.2022 - 9.4.2022	Reading Week for Undergraduate Programmes
5.4.2022	Public Holiday - Ching Ming Festival
15.4.2022 - 18.4.2022	Public Holiday - Easter
23.4.2022	End of Second Term of Undergraduate and Postgraduate Programmes
25.4.2022 - 26.4.2022	Class Make-up Period for Undergraduate Programmes
27.4.2022 - 14.5.2022	Second Term Course Exams for Undergraduate Programmes

APRIL 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
③	4	⑤	6	7	8	9
⑩	11	12	13	14	⑮	⑯
⑰	⑱	19	20	21	22	23
㉔	25	26	27	28	29	30

2.5.2022	Public Holiday - The day following Labour Day
9.5.2022	Public Holiday - The day following the Buddha's Birthday
16.5.2022	Commencement of Summer Term of Undergraduate Programmes
16.5.2022 - 22.5.2022	Add/Drop Period of Summer Term of Undergraduate Programmes
25.5.2022	Grade Submission Deadline for Second Term Courses

MAY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
①	②	3	4	5	6	7
⑧	⑨	10	11	12	13	14
⑮	16	17	18	19	20	21
㉒	23	24	25	26	27	28
㉙	30	31				

| 3.6.2022 | Public Holiday - Tuen Ng Festival |

JUNE 2022

| Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	③	4
⑤	6	7	8	9	10	11
⑫	13	14	15	16	17	18
⑲	20	21	22	23	24	25
㉖	27	28	29	30		

1.7.2022	Public Holiday - HKSAR Establishment Day
2.7.2022	End of Summer Term of Undergraduate Programmes
4.7.2022	Class Make-up period for Summer Term of Undergraduate Programmes
13.7.2022	Grade Submission Deadline for Summer Term Courses

JULY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					①	2
③	4	5	6	7	8	9
⑩	11	12	13	14	15	16
⑰	18	19	20	21	22	23
㉔	25	26	27	28	29	30
㉛						

AUGUST 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
⑦	8	9	10	11	12	13
⑭	15	16	17	18	19	20
㉑	22	23	24	25	26	27
㉘	29	30	31			

◯ University Holidays

▮ Course Examination

▮ Reading Week for Undergraduate Programmes